

## HEAD OF ENVIRONMENT & GREEN TRANSITION

The Head of Environment & Green Transition leads the development of our thinking in this field of policy and practice. This role develops - and is responsible for the effective delivery of a NEF-wide environment & green transition strategy and of projects that are delivering on the strategy. The Head of Environment & Green Transition acts as the key spokesperson for NEF in this area and promotes our thinking in this field at a local, regional and national level.

As NEF has a particular strategic focus on transforming the way policy is made so that it better reflects the lived experiences of the people, communities and movements that most need change, we look to heads across our different themes to help develop and test new approaches to policy and advocacy.

The Head of Environment & Green Transition generates project ideas, leads funding bids in this field and manages day-to-day funder relationships.

This role is part of our wider leadership team, sharing in the leadership and management of the organisation and line managing the environment & green transition team.

## JOB DESCRIPTION

### Environment & Green Transition leadership

- Lead the development of thinking and strategy across the whole of NEF and externally on the environment and provide expertise in this field.
  - Effectively lead projects in the field of environment & green transition, any of which may combine practice on the ground and building grassroots movements for change with policy development and institutional change.
  - Work with colleagues engaged in environment & green transition-related projects and other heads to maintain and lead the development of research standards.
  - Work with directors, heads and others to develop and test new approaches to policy development that involve and engage people with lived experience of the need for change.
  - Work with directors and others to develop strategic programmes of work that deliver against NEF's six new economy principles and cohere with our core message; and build relationships with relevant funders to ensure these can be taken forward in practice.
  - Support the delivery of high quality outputs from all projects with an environmental dimension, ensuring that findings and recommendations are presented with clarity and precision.
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### **External engagement**

- Work with directors, heads and project teams to develop and deliver strategies for change so that NEF's work resonates with relevant stakeholders and has impact.
- Raise the profile of NEF and build and maintain a personal profile in the field of environmental policy & practice.
- Produce regular articles and blogs and act as an environment & green transition spokesperson for NEF.
- Build and maintain a network beyond NEF with leading experts and practitioners in the field of public policy and practice on environment & green transition.
- Play a role in promoting NEF's environment & green transition ideas to key stakeholders at national, regional and local level.

### **Fundraising**

- Generate project proposals, develop the fundraising strategy for the team within the fundraising framework led by directors and lead environment & green transition project bids.
- Support team members to develop and take forward project ideas.
- Manage day-to-day funder relationships with respect to projects with a significant environmental or green transition component.

### **Organisational leadership**

- Play a visible leadership role in NEF and participate actively in meetings of the leadership team.
- Develop and update the strategy of the environment & green transition team, ensuring close alignment with NEF's overall strategy.
- Lead on the development of particular tasks within NEF's organisational development plan.
- Ensure open channels of communication between the leadership team and staff through regular team meetings.

### **Line and project management**

- Line manage senior researchers and researchers.
  - Provide effective management of the environment & green transition team in line with our policies and values, and support the wellbeing of colleagues.
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- Manage key projects and allocate people and resources effectively to deliver on budget and on time.
  - Lead regular (at least every six weeks) project team meetings to manage projects and ensure these are on track.

## PERSON SPECIFICATION

Essential aspects are shown in bold. Aspects not in bold are desirable but not essential.

### Education & qualifications

- A degree or equivalent level qualification in environmental economics, sustainable development, public policy, or in a subject with knowledge and skills applicable and transferable to this area, or equivalent training or work experience.

### Knowledge & experience

- **An excellent overall understanding of public policy on environment & green transition and a good working knowledge of economics and how it relates to the environment.**
- **Practical experience of achieving recognised success in developing and building strategies to win the adoption of policies on the environment, green transition or sustainable development.**
- **Knowledge of the relevant range of stakeholders, including of grassroots campaigning and activist movements.**
- **Demonstrable experience of successful fundraising.**
- **Experience of dealing with the media.**
- **Experience of line managing others and of managing projects effectively to deliver on time and on budget.**
- Knowledge of another of NEF's main policy or practice areas.
- Experience of team or organisational management and leadership.

### Skills & attributes

- **The ability to mentor others and develop the understanding of environment & green transition issues to a high level amongst colleagues.**
  - **Excellent written and spoken communication skills and the ability to communicate complex ideas clearly to a range of audiences.**
  - **The ability to build good working relationships with experts and practitioners in public policy on environment & green transition and to influence others.**
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- **Good bid-writing skills and an understanding of the fundraising landscape for environment & green transition work.**

**Motivation**

- **A passion for the role good public policy and practice on the environment & green transition can play in transforming the economy.**
  - **Commitment to bringing about change in the economy in line with the new economy movement.**
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